

**PAW PAW TOWNSHIP BOARD  
REGULAR MEETING  
June 13, 2022  
114 N. GREMPS STREET  
PAW PAW, MICHIGAN 49079**

Supervisor Stull called the meeting to order at 7:00 P.M.

Pledge of Allegiance

**Public comment:**

Greg Kinney stated that it is sealcoat season. They have started the first application of dust control on our dirt roads which is being done by Great Lakes Chloride.

**Board members present:**

Donald Stull, Matthew Miller, Fran Sanders, and Lisa Zinkil, Rebecca Payne

**Board members absent:**

None

**Guests present:**

Mary Springer, Mr. and Mrs. Smallcome, Greg Kinney and 3 others who did not sign in.

**Approval of minutes.**

Motion by Stull seconded by Payne to approve the May 09, 2022 regular and the June 01, 2022, and June 07, 2022 special meeting minutes.

In Favor Aye: All Aye

Motion Carried

**Additions to Agenda:**

One addition under the Supervisors report for the renewal of the sewer contract with the village of Paw Paw.

**Approval of Agenda**

Motion by Stull seconded by Sanders to approve agenda with one addition.

In Favor Aye: All Aye

Motion Carried

**SUPERVISOR'S REPORT**

**Sheriff's Report**

Deputy read highlights from the 52 state and 64 county calls on the May 2022 sheriff's report. There were a lot of assaults (24) and larceny (12).

Mary Springer asked the Board to approve the use of the parking lot for the kid's zone activities and touch-a-truck during the Paw Paw Days event on July 23<sup>rd</sup>.

Motion by Miller seconded by Zinkil to allow the use of the parking lot for Paw Paw Days.  
Roll Call Vote: Zinkil Yea, Miller Yea, Sanders Yea, Payne Yea, Stull Yea  
Yeas: (5) Nays: (0) Absent (0). Motion carried.

Mary Springer asked for the use of the parking lot for the Wine and Harvest Festival.

Motion by Stull seconded by Sanders to allow the use of the parking lot for Wine and Harvest Festival.  
Roll Call Vote: Sanders Yea, Payne Yea, Stull Yea, Zinkil Yea, Miller Yea  
Yeas: (5) Nays: (0) Absent (0). Motion carried.

Motion by Stull seconded by Payne to accept the resignation from Joe Muvrin from the ZBA.  
Roll Call Vote: Payne Yea, Stull Yea, Zinkil Yea, Miller Yea, Sanders Yea  
Yeas: (5) Nays: (0) Absent (0). Motion carried.

Motion by Payne seconded by Zinkil to appoint Steve Richardson to the ZBA.  
Roll Call Vote: Zinkil Yea, Miller Yea, Sanders Yea, Payne Yea, Stull Yea  
Yeas: (5) Nays: (0) Absent (0). Motion carried.

Motion by Sanders seconded by Zinkil to approve crack repair and asphalt sealing of township parking lot by Raynes Asphalt Sealing.  
Roll Call Vote: Zinkil Yea, Miller Yea, Sanders Yea, Payne Yea, Stull Yea  
Yeas: (5) Nays: (0) Absent (0). Motion carried.

Discussion on a fuel surcharge for the cemetery sexton. Miller was concerned about paying more when he feels that a poor job is being done at Prospect cemetery. Item was tabled until the July meeting so the board members can go and inspect the work that is being done.

Motion by Stull seconded by Miller to go in to closed session at 7:28PM to consider purchase or lease of real property.  
Roll Call Vote: Miller Yea, Stull Yea, Zinkil Yea, Payne Yea, Sanders Yea  
Yeas: (5) Nays: (0) Absent (0). Motion carried.

Motion by Stull seconded by Payne to adjourn closed session and open the regular meeting at 8:11PM.  
Roll Call Vote: Payne Yea, Stull Yea, Zinkil Yea, Miller Yea, Sanders Yea  
Yeas: (5) Nays: (0) Absent (0). Motion carried.

Motion by Sanders seconded by Payne to offer for real property as discussed in closed session and allow Don Stull to handle the negotiation.  
Roll Call Vote: Payne Yea, Stull Yea, Zinkil Yea, Miller Yea, Sanders Yea  
Yeas: (5) Nays: (0) Absent (0). Motion carried.

Motion by Stull seconded by Miller to approve the 2-year sewer contract with the Village.  
Roll Call Vote: Miller Yea, Sanders Yea, Payne Yea, Stull Yea, Zinkil Yea  
Yeas: (5) Nays: (0) Absent (0). Motion carried.

**Treasurer's Report**

Zinkil presented Board with expenditure report.  
General Fund expenditures \$ 42,600.09  
Sewer Fund expenditures \$ 28,132.57  
Payroll expenditures \$ 37,138.75

Motion by Zinkil seconded by Sanders to approve expenditures as presented.  
Roll Call Vote: Sanders Yea, Payne Yea, Stull Yea, Zinkil Yea, Miller Yea  
Yeas: (5) Nays: (0) Absent (0). Motion carried.

Zinkil gave the Impress Fund balance of \$842,572.14.

Motion by Zinkil seconded by Stull to approve the 22/23 holiday and meeting schedule as presented.  
Roll Call Vote: Stull Yea, Zinkil Yea, Miller Yea, Sanders Yea, Payne Yea  
Yeas: (5) Nays: (0) Absent (0). Motion carried.

**Clerks Report:**

Payne presented Board with 2021/2022 Budget amendments.

**BUDGET AMENDMENTS**

I am requesting approval to amend 2021-2022 budget amount as follows:

**GENERAL FUND # 101**

Expenditures

Building and grounds	From: \$9,000	To: \$10,660	Increase: \$1,660
Highways, Streets, B	From: \$200,000	To: \$206,640	Increase: \$6,640

Expenditure increases of \$8,300

**FIRE EQUIPMENT FUND #206**

Expenditure                                      From: \$330,000                                      To: \$399,650    Increase: \$69,650

**Liquor Enforcement Fund #212**

Revenue    From: \$2,200    To: \$2,270.40    Increase: \$70.40

**BUILDING INSPECTION FUND #249**

Revenue    From: \$94,500    To: \$109,000    Increase: \$14,500

Expenditure                                        From: \$94,500                                        To: \$100,000    Increase: \$5,500

**Sewer fund #590**

Expenditure                                        From: \$161,450                                        To: \$176,670    Increase: \$15,220

Motion by Payne seconded by Zinkil to approve the 21/22 budget amendments as presented.  
Roll Call Vote: Zinkil Yea, Miller Yea, Sanders Yea, Payne Yea, Stull Yea  
Yeas: (5) Nays: (0) Absent (0). Motion carried.

Payne presented Board with EMC insurance renewal and RLI bond renewal effective July 1, 2022. Increase from last year with all the claims over the last few years. Annual review conducted with Stull and Zinkil.

Motion by Payne seconded by Stull to approve EMC insurance July 1, 2022 – July 1, 2023.  
Roll Call Vote: Stull Yea, Zinkil Yea, Miller Yea, Stull Yea, Sanders Yea  
Yeas: (5) Nays: (0) Absent (0). Motion carried.

Payne presented Board with 2022/2023 Budget and opened discussion.

GENERAL FUND 101	
revenues	\$1,390,941.83
appropriations	\$1,182,851.63
Net R/A	\$208,090.20

SEWER FUND 590	
revenues	\$363,950

appropriations	\$362,575
Net R/A	\$1,375

ALL FUND	
revenues	\$3,421,395.25
appropriations	\$2,649,932.13
Net R/A	\$771,463.12

ALLOCATED OPERATATING	.8063
New Seenior	.5
ROAD	.9756
TOTAL	2.2819

Motion by Payne seconded by Zinkil to approve 2022/2023 Budget as presented.

Roll Call Vote: Zinkil Yea, Miller Yea, Sanders Yea, Payne Yea, Stull Yea

Yeas: (5) Nays: (0) Absent: (0) Motion carried

**TRUSTEES REPORT**

**PLANNING COMMISSION**

Sanders informed the board that the Planning Commission had a meeting on May 17th, and they tabled an application from Shafer as his application was too vague.

Sanders also advised about the joint meeting between the Township Board and the Planning Commission. The Planning Commission is looking to discuss the possible overlay district with the Board and get guidance on the best path forward.

**FIRE BOARD**

Sanders read fire report with 5 calls to Township in May.

**Public comment:**

None

Stull adjourned the meeting at 8:25 PM.

Respectfully submitted,  
 Rebecca F. Payne, Clerk  
 Paw Paw Township