

Paw Paw Township Variance Application

114 N. Gremps Street
Paw Paw, Michigan 49079
269-657-4340
269-657-5683 (fax)
pawpawtownshipmi.gov



Checklist

These materials shall be submitted in complete form to the Township no later than 30 calendar days prior to the Zoning Board of Appeals (ZBA) meeting at which the review is requested. Please plan ahead at least two weeks to complete the Zoning Permit process prior to submitting this application. ZBA meetings are typically held on the 3rd Wednesday of each month at 7:00 PM.

- Zoning Permit Inspection Form
- One completed and signed copy of the application
- Three individually folded and one digital copy of all plot plans, studies, photographs, and other information and data to be relied upon by the applicant
- Proof of property ownership or control
- The required application fee of \$475 ; special meeting \$675

A plot plan shall be required with all variance requests. The plan, which shall accompany all variance requests, shall be based on a mortgage survey or land survey prepared by a licensed land surveyor. A plot plan should show lot lines, existing and proposed buildings, driveways, any unique physical features of the site, and proposed dimensions and setbacks.

Applicant

Name: _____

Address: _____

Email Address: _____

Phone Number: _____

Signature: _____

Landowner

Name: _____

Address: _____

Signature: _____

If the property is under contract, the landowner's signature is not required. However, the applicant must provide a copy of the contract.

Property Information and Project Proposal

Project Name: _____

Address: _____

Property Tax ID Number: 80-14_____

Acreage: _____

Dimensions of land: _____

Current Zoning Designation: _____

Current Use: _____

Proposed Use: _____

Names, addresses, and telephone numbers of engineers, attorneys, architects, and other professionals associated with the project:

Description of Variance Request

Standards of Approval

The ZBA may grant a requested "non-use" (dimensional) variance only upon a finding that practical difficulties exist. In determining whether practical difficulties exist, the ZBA shall consider the following factors. Please respond to each factor in writing to justify your request.

1. *Strict compliance with the letter of the Zoning Ordinance will unreasonably prevent the owner from using the property for a permitted purpose or will render ordinance conformity unnecessarily burdensome.*

2. *A grant of the variance will do substantial justice to the applicant, as well as to other property owners.*

3. *A lesser variance than requested will not give substantial relief to the applicant and/or be consistent with justice to other property owners.*

4. *That the hardship asserted by the applicant by way of justification for a variance is due to the unique circumstances of the property.*

5. *The problem and resulting need for the variance has not been self-created by the applicant and/or the applicant's predecessors.*

OFFICE USE ONLY- ONLY SEND TO TOWNSHIP PLANNER IF COMPLETE

Date received in complete format: _____

Check #: _____

Amount received: _____

Accepted by: _____