

**PAW PAW TOWNSHIP BOARD
REGULAR MEETING
June 12, 2023
114 N. GREMPS STREET
PAW PAW, MICHIGAN 49079**

Supervisor Stull called the meeting to order at 6:00 P.M.

Pledge of Allegiance

Public comment:

Mr. Austermann voiced concerns regarding a neighboring property on CR374. He asked that the codes in violation be addressed.

Supervisor Stull advised that the enforcement officer went out and it is being looked into.

Board members present:

Donald Stull, Matthew Miller, Fran Sanders, and Lisa Zinkil, Rebecca Payne

Board members absent:

None

Guests present:

Catherine Kaufman, Tom Palenick, Erica Haselberger, Nate Smallcombe, Michael Austermann

Approval of minutes.

Motion by Stull seconded by Sanders to approve the May 08, 2023, regular and the May 9, May 15 and June 05, 2023, special meeting minutes.

In Favor Aye: All Aye

Motion Carried

Additions to Agenda:

Two additions under the Supervisor section.

Approval of Agenda

Motion by Stull seconded by Sanders to approve agenda as presented with the two additions to the Supervisors section.

In Favor Aye: All Aye

Motion Carried

SUPERVISOR'S REPORT

Sheriff's Report

Deputy read highlights from the 22 state and 56 county calls on the May 2023 sheriff's report.

Attorney Kaufman discussed the zoning ordinance changes being proposed and the repeal of the moratorium.

Trustee Sanders recommended that the 2 allowed temporary events to be changed to zero. After Board discussion the lawyer was directed to change the number to allowed for zero events.

Motion by Sanders seconded by Zinkil to approve Ordinance 284 Recreational marihuana establishment ordinance with the change in temporary events to zero.

Roll Call Vote: Zinkil Yea, Miller Yea, Sanders Yea, Payne Yea, Stull Yea
Yeas: (5) Nays: (0) Absent (0). Motion carried.

Motion by Stull seconded by Zinkil to approve Ordinance 285 Zoning Ordinance text Amendment-Adult Use Marijuana.

Roll Call Vote: Stull Yea, Zinkil Yea, Miller Yea, Sanders Yea, Payne Yea
Yeas: (5) Nays: (0) Absent (0). Motion carried.

Motion by Zinkil seconded by Payne to accept the HVAC contract from Fleetwood.

Roll Call Vote: Payne Yea, Stull Yea, Zinkil Yea, Miller Yea, Sanders Yea
Yeas: (5) Nays: (0) Absent (0). Motion carried.

Motion by Stull seconded by Zinkil to appoint Neil Boff to the Board of Review as an alternate.

Roll Call Vote: Miller Yea, Sanders Yea, Payne Yea, Stull Yea, Zinkil Yea
Yeas: (5) Nays: (0) Absent (0). Motion carried.

Motion by Stull seconded by Miller to approve the lease agreement for the lock shop with an increase from \$355 to \$400 a month.

Roll Call Vote: Zinkil Yea, Miller Yea, Sanders Yea, Payne Yea, Stull Yea
Yeas: (5) Nays: (0) Absent (0). Motion carried.

Discussion on a request from Gary Barton on behalf of the Paw Paw Public Schools to give some relief on the \$6,300 hook up fee for the new ECDC to our sewer line.

Motion by Payne seconded by Zinkil to reduce the cost of the sewer hook up fee to the new Paw Paw Public Schools ECDC to \$3,300.

Roll Call Vote: Zinkil Yea, Payne Yea, Sanders Yea, Miller Yea, Stull Yea
Yeas: (5) Nays: (0) Absent (0). Motion carried.

Discussion on the use of ARPA funds for a columbarium at Prospect Cemetery. A consensus was reached to continue to get quotes as long as the project can stay under \$100,000.

Treasurer's Report

Zinkil presented Board with expenditure report.

General Fund expenditures \$ 49,216.26

Sewer Fund expenditures \$ 19,385.06
 Payroll expenditures \$ 47,677.42

Motion by Zinkil seconded by Sanders to approve expenditures as presented.
 Roll Call Vote: Sanders Yea, Payne Yea, Stull Yea, Zinkil Yea, Miller Yea
 Yeas: (5) Nays: (0) Absent (0). Motion carried.

Zinkil gave the Impress Fund balance of \$1,067,435.90.

Motion by Zinkil seconded by Stull to approve the 23/24 holiday and meeting schedule as presented.
 Roll Call Vote: Stull Yea, Zinkil Yea, Miller Yea, Sanders Yea, Payne Yea
 Yeas: (5) Nays: (0) Absent (0). Motion carried.

Clerks Report:

Motion by Payne seconded by Stull to renew the Township Insurance with EMC.
 Roll Call Vote: Payne Yea, Stull Yea, Zinkil Yea, Miller Yea, Sanders Yea
 Yeas: (5) Nays: (0) Absent (0). Motion carried.

Payne presented Board with 2023/2024 Budget and opened discussion.

GENERAL FUND 101	
revenues	\$1,308,660.36
appropriations	\$1,251,106.52
Net R/A	\$57,553.84

SEWER FUND 590	
revenues	\$350,404.05
appropriations	\$380,500.00
Net R/A	\$(30,095.95)

ALL FUND	
revenues	\$3,230,586.76
appropriations	\$2,936,045.39
Net R/A	\$294,541.37

ALLOCATED OPERATATING	.8063
NEW SENIOR	.5
ROAD	.9756
TOTAL	2.2819

Motion by Payne seconded by Sanders to approve 2023/2024 Budget as presented.
 Roll Call Vote: Sanders Yea, Payne Yea, Stull Yea, Zinkil Yea, Miller Yea
 Yeas: (5) Nays: (0) Absent: (0) Motion carried

Payne presented Board with 2022/2023 Budget amendments.

BUDGET AMENDMENTS

I am requesting approval to amend 2022-2023 budget amount as follows:

GENERAL FUND # 101

Revenues

From: \$1,390,941.83 To: \$1,433,739.08 Increase: \$42,797.25

Expenditures

Twp Board	From: \$230,137.28	To: \$212,144.97	Decrease: \$17,992.31
Supervisor	From: \$63,248	To: \$59,391	Decrease: \$3,857
Clerk	From: \$93,455.35	To: \$89,455.35	Decrease: \$4,000
Treasure	From: \$73,854	To: \$76,686	Increase: \$2,832
BoR	From: \$1,850	To: \$1,250	Decrease: \$600
Assessor	From: \$75,752	To: \$76,317	Increase: \$565
Elections	From: \$21,500	To: \$22,964	Increase: \$1,465
Buildings	From: \$16,250	To: \$31,750	Increase: \$15,500
Cemetery	From: \$78,900	To: \$80,450	Increase: \$1,550
Drains	From: \$8,000	To: \$6,693	Decrease: \$1,307
Planning	From: \$16,472	To: \$22,744	Increase: \$6,272
Zoning	From: \$17,195	To: \$26,250	Increase: \$9,055

Expenditure increases of \$9,482.69

Cannabis Fund #246

Revenues	From: \$190,000	To: \$162,500	Decrease: \$27,500
Expenditure	From: \$50,000	To: \$46,642	Decrease: \$3,358

BUILDING INSPECTION FUND #249

Revenue	From: \$77,000	To: \$97,000	Increase: \$20,000
Expenditure	From: \$70,000	To: \$97,000	Increase: \$27,000

Sewer fund #590

Revenue	From: \$363,950	To: \$368,450	Increase: \$4,500
Expenditure	From: \$362,575	To: \$344,783	Decrease: \$17,792

Motion by Payne seconded by Zinkil to approve the 22/23 budget amendments as presented.
Roll Call Vote: Zinkil Yea, Miller Yea, Sanders Yea, Payne Yea, Stull Yea
Yeas: (5) Nays: (0) Absent (0). Motion carried.

TRUSTEES REPORT

PLANNING COMMISSION

Sanders informed the board that the Planning Commission had a meeting on May 16th, and they had no public hearings. Short term rental ordinance and the Recreational parking ordinance were both discussed, and they are getting close to finalizing them.

Sanders also advised that the PC members have requested additional and larger T.V.'s in the board room and a Platt book for each member.

After a short discussion the board will look at some options to accommodate the Commissions needs.

FIRE BOARD

Sanders read the fire report with 9 calls to Township in May. The next meeting would fall on July 4th so they voted to move it to July 11th. The Fire Department just completed their yearly audit. OSHA is

still investigating the accident from February. They believe about 200 people came out for the ribbon cutting at the new station.

Public comment:

None

Stull adjourned the meeting at 7:08 PM.

Respectfully submitted,
Rebecca F. Payne, Clerk
Paw Paw Township