

**PAW PAW TOWNSHIP BOARD
REGULAR MEETING
June 10, 2024
114 N. GREMPS STREET
PAW PAW, MICHIGAN 49079**

Supervisor Palenick called the meeting to order at 6:00 P.M.

Pledge of Allegiance

Public comment:

Sherry Bennitt from the Paw Paw District Library Board to give an update on happenings at the library and to drop off information packets.

Board members present:

Thomas Palenick, Fran Sanders, Lisa Zinkil, and Rebecca Payne

Board members absent:

Matthew Miller

Guests present:

Sherry Bennitt

Approval of minutes.

Motion by Palenick seconded by Sanders to approve the May 13, 2023, regular and the April 24, May 7, May 15 and June 04, 2024, special meeting minutes with one change.

In Favor Aye: All Aye

Motion Carried

Additions to Agenda:

Remove Number one from the Clerk's section.

Approval of Agenda

Motion by Palenick seconded by Sanders to approve agenda as presented with one deletion.

In Favor Aye: All Aye

Motion Carried

SUPERVISOR'S REPORT

Sheriff's Report

Deputy not present.

Motion by Palenick seconded by Sanders to approve the estimate for roof repair of the storage building/key shop.

Roll Call Vote: Zinkil Yea, Sanders Yea, Payne Yea, Palenick Yea

Yeas: (4) Nays: (0) Absent (1). Motion carried.

Motion by Sanders seconded by Palenick to approve the 24/25 rental agreement for the lock shop with an increase in rent to \$440.

Roll Call Vote: Zinkil Yea, Sanders Yea, Payne Yea, Palenick Yea

Yeas: (4) Nays: (0) Absent (1). Motion carried.

Motion by Payne seconded by Zinkil to approve Ordinance 289 setting the fees for STR's at \$400.

Roll Call Vote: Zinkil Yea, Sanders Yea, Payne Yea, Palenick Yea

Yeas: (4) Nays: (0) Absent (1). Motion carried.

Motion by Palenick seconded by Sanders to approve resolution 240610-1 appointing ordinance enforcement officer/zoning administrator.

Roll Call Vote: Zinkil Yea, Sanders Yea, Payne Yea, Palenick Yea

Yeas: (4) Nays: (0) Absent (1). Motion carried.

Treasurer's Report

Zinkil presented Board with expenditure report.

General Fund expenditures \$ 368,462.65

Sewer Fund expenditures \$ 22,713.21

Payroll expenditures \$ 52,660.18

Motion by Zinkil seconded by Sanders to approve expenditures as presented.

Roll Call Vote: Sanders Yea, Payne Yea, Palenick Yea, Zinkil Yea

Yeas: (4) Nays: (0) Absent (1). Motion carried.

Zinkil gave the Impress Fund balance of \$3,059,276.02

Motion by Zinkil seconded by Palenick to approve resolution 240610-2 waiving the 3% late penalty charge on property tax collection for the 2024 tax season.

Roll Call Vote: Palenick Yea, Zinkil Yea, Sanders Yea, Payne Yea

Yeas: (3) Nays: (1) Absent (1). Motion carried.

Motion by Zinkil seconded by Payne to approve the 24/25 holiday and meeting schedule as presented.

Roll Call Vote: Palenick Yea, Zinkil Yea, Sanders Yea, Payne Yea

Yeas: (4) Nays: (0) Absent (1). Motion carried.

Clerks Report:

Motion by Payne seconded by Zinkil to renew the Township Insurance with EMC.
Roll Call Vote: Payne Yea, Palenick Yea, Zinkil Yea, Sanders Yea
Yeas: (4) Nays: (0) Absent (1). Motion carried.

Payne presented Board with 2024/2025 Budget and opened discussion.

GENERAL FUND 101	
revenues	\$1,860,952.51
appropriations	\$1,462,059.00
Net R/A	\$398,893.51

SEWER FUND 590	
revenues	\$342,540.45
appropriations	\$401,990.00
Net R/A	\$(59,449.55)

ALL FUND	
revenues	\$3,635,166.17
appropriations	\$3,325,600.88
Net R/A	\$309,565.29

ALLOCATED OPERATING	.7961
NEW SENIOR	.4937 pending November election
ROAD	.9633 pending August election
TOTAL	2.2531

Motion by Payne seconded by Sanders to approve 2024/2025 Budget as presented.
Roll Call Vote: Sanders Yea, Payne Yea, Palenick Yea, Zinkil Yea
Yeas: (4) Nays: (0) Absent: (1) Motion carried

Payne presented Board with 2023/2024 Budget amendments.

Motion by Payne seconded by Zinkil to approve the 23/24 budget amendments as presented.
Roll Call Vote: Zinkil Yea, Sanders Yea, Payne Yea, Palenick Yea
Yeas: (4) Nays: (0) Absent (1). Motion carried.

Motion by Payne seconded by Zinkil to approve resolution R240610-3 changing the insurance plan year from a fiscal to a calendar year.

Roll Call Vote: Zinkil Yea, Sanders Yea, Payne Yea, Palenick Yea

Yeas: (4) Nays: (0) Absent (1). Motion carried.

TRUSTEES REPORT

PLANNING COMMISSION

Sanders informed the board that the Planning Commission had a meeting on May 21st, and they had two public hearings. First was for a solar array on Paw Paw Village owned land on Paw Paw Road which was approved. Second an ordinance amendment to allow processing at small grow operation which was also approved.

FIRE BOARD

Sanders read the fire report with 9 calls to Township in May. 124 total calls so far this year.

Public comment:

None

Palenick adjourned the meeting at 6:50 PM.

Respectfully submitted,
Rebecca F. Payne, Clerk
Paw Paw Township